



# EP CAREER READINESS 101!



# Environmental Project Workshop Overview

- ▶ Career Fair Process!
  - ▶ Resume Tips
  - ▶ Questions to Ask
  - ▶ Interview Tips
  - ▶ Attire
  - ▶ Zoom Tips
  - ▶ Research!
  - ▶ Announcements
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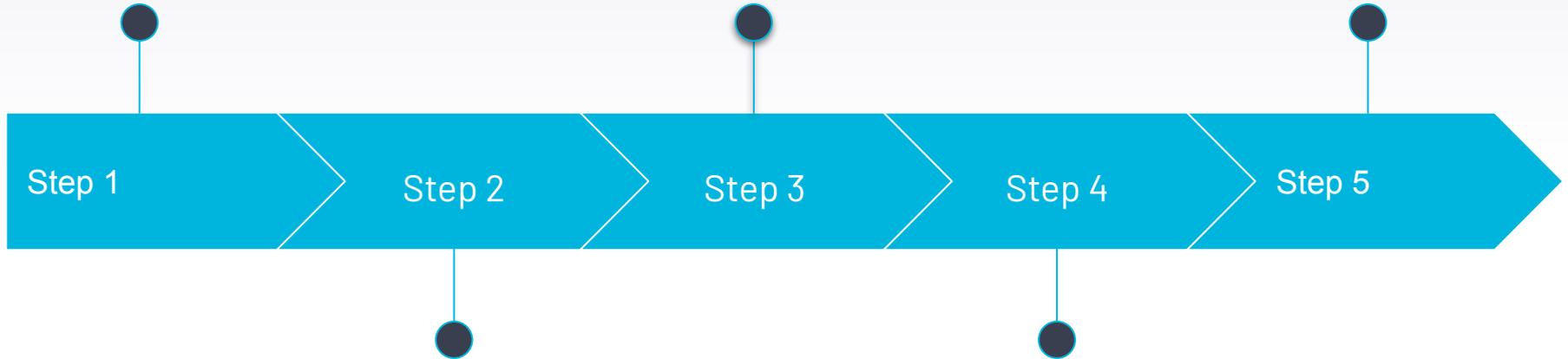
# ▶ The Career Fair Process!



Click on the link of your reservations to check in.  
Check in 10 minutes early

There will be 3 people per break out room with a company. Each will have 10 minutes to talk

Start wrapping up your interview by asking them questions! Once 10 minutes is up, you can leave the meeting



The host will then add you to the break out room with your company of choice

Start your interview process and speak with a representative for 10 minutes

# ▶ Resume Tips

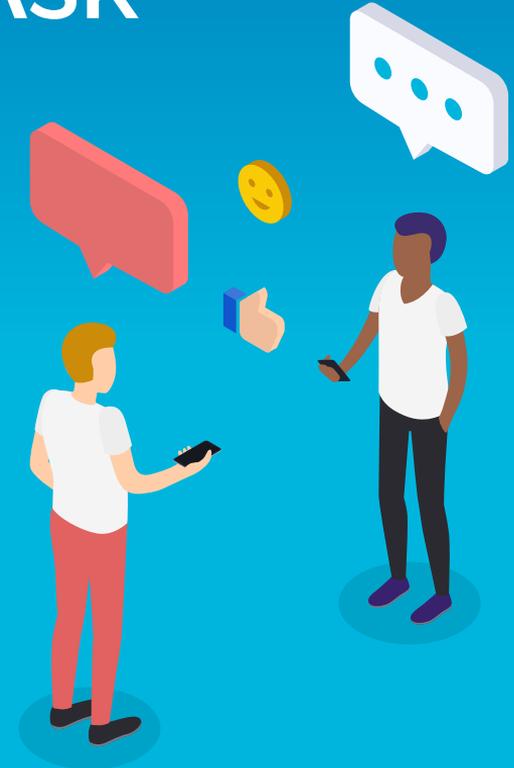


- ▶ Add a cover letter, this is where your personality and passion will SHINE!
- ▶ Have relevant experience
  - ▶ Internships, projects, courses, clubs (EP), etc..
- ▶ Make sure resume is in **REVERSE** chronological order

# Potential Questions to Ask

Introduce yourself first! Be friendly :)

- ▶ Ask about a particular role that you are interested in
  - Ask about the hiring process
- ▶ Ask about their experience
  - “How long have you been working at \_\_\_\_\_?”
  - “What is your favorite thing about your job?”
- ▶ Ask about what kind of person they are looking for
  - “What makes someone successful at this company? What skills are you looking for?”



# Potential Questions to Ask

- ▶ Ask about the company culture
  - ▷ “What does communication look like at this company?”
  - ▷ “What technology do you use?”
  - ▷ “What kinds of projects are you guys working on?”
- ▶ Ask about how to stay in touch!
  - ▷ “What would be a great next step to take after meeting you here?”
  - ▷ “Who can I follow up with about [this position]?”
  - ▷ “Thank you so much!! It was great meeting you, etc..”



# Interview Tips

## Show that you are willing to learn!

- ▶ Stay curious and act like you really want to work there!
- ▶ Talk about a past experience that shows that you can be taught
- ▶ Have an example that shows motivation, passion, and determination.

## Know your Audience

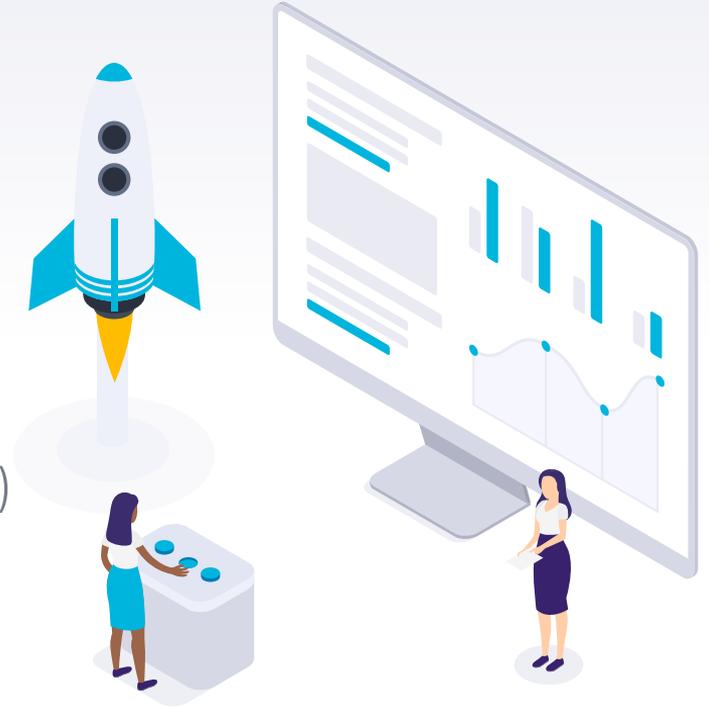
- ▶ Are they from HR? Are they an Engineer?
- ▶ Flex your software skills if they are an engineer LOL
- ▶ Make sure to listen to them! Respond accordingly
- ▶ Be respectful! They know more than you

## First Impressions Matter!

- ▶ Be authentic, honest, and positive! Show genuine interest in them
- ▶ Warm smilessss, if this were in person: look them in the eyes and give them a firm handshake
- ▶ Don't be too cocky!
- ▶ Thank them at the very end

# PROFESSIONAL ATTIRE

Hehe please look at our beautiful officers :)



# Zoom Tips

- ▶ Make sure that you have good wifi connection!
- ▶ Be in a quiet space if your household allows
- ▶ Have a background that is not too distracting
- ▶ Make sure that your mic is working
  - Know how your mic sounds
- ▶ Make sure that you are able to hear the company representatives

BONUS: Ask the companies about how they are handling the COVID-19 pandemic. How are they working remotely?



# Research about the Company!

What to research:

- ▶ Read their mission statement
  - ▷ Their “about us” page
- ▶ Search for projects that they are working on
- ▶ Find something that is relevant to you and your experience!
- ▶ Look for any recent company achievements
- ▶ <http://asceucdavis.weebly.com/registration.html>



# First EP Social Next Meeting!

A When2meet poll will be sent out soon to see when everyone is available! :)



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**THANK YOU!**  
**Any Questions?**

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